



Executive Director

Position Profile

About Us

Operation Inasmuch is a national nonprofit Christian ministry that employs proven models (such as Inasmuch Day – one church, one day; Inasmuch United – many churches, one day; and Inasmuch Life – many churches, many days). The goal is to motivate, train, and equip churches to move their members out of the sanctuary seats and into the streets to serve people in their communities by following Jesus' words in Matthew 25. Operation Inasmuch seeks the spiritual and social revival of churches and communities on both the individual and corporate levels through service. We seek to continue inspiring an ongoing Compassion Revolution in the Church. For nearly 30 years, Operation Inasmuch has prepared churches of all denominations and sizes to truly engage in service wholeheartedly. Churches who have used our methods have seen their community strengthened, conversions, and new relationships. When we serve, God works through us – and he also works on us!

Our Mission

Operation Inasmuch invigorates the body of Christ--the Church--to live out the Gospel through daily acts of compassion . . . loving the unloved, serving the unserved, reaching out to the unchurched.

Our Core Values

- Obedience to the Biblical mandate to demonstrate God's love
- Support for the local church
- Desire to reflect God's heart of compassion
- Ministry to those outside of the church
- Focus on innovation
- Commitment to integrity

Position Overview

The Executive Director provides leadership, coordination, and management for the overall mission and vision of the Operation Inasmuch ministry. This includes developing services, products, and marketing strategies to help churches and other Christian organizations serve those in need, while also creating sustainable revenue streams to support the ministry.

Key Responsibilities

- Lead staff and board members to maintain organizational focus on the mission, vision, and values of the ministry.
- Initiate, build, and maintain connections with churches and other organizations by all practical means including scheduling and conducting presentations, training events, and attending assemblies, conventions, and other gatherings where these connections can be established.

- Lead the ministry's fundraising efforts including maintenance of healthy relationships with individual donors, recruiting new donors and churches to support the ministry financially, and writing grants.
- Work with staff to create and deliver services and products with associated revenue streams to help support the ministry.
- Communicate ministry needs, accomplishments, and opportunities to and meet with the Operation Inasmuch Prayer Team.
- Be aware of ongoing trends and the evolving cultural landscape to best prepare Operation Inasmuch to remain engaging to the Church and our communities. Operation Inasmuch isn't interested in conforming to the culture, but we need to be prepared to respond to it, and to operate in it.
- Maintain Board relations to include, but not limited to, working with Board Chair to develop agenda for regular Board meetings, providing monthly updates of ministry activities and finances, and developing and overseeing annual budget for Board approval, and generally facilitating appropriate engagement by the Board in the ministry.
- Keep the Board informed about any major concerns including personnel, legal compliance, major operational issues or inefficiencies, liabilities, ineffective or unhelpful organizational policies, or other major concerns.
- Supervise the office staff and foster an environment of open communications, transparency, and collaboration, and adherence to operational policies.
- Assure compliance with all legal requirements including, but not limited to, tax documents, association memberships and required audits and reviews.
- Partner with other staff members to communicate the Inasmuch story through all social-media avenues, regular newsletters, and communications with donors and other stakeholders.
- Travel outside the Knoxville area up to 30% of the time performing these duties and responsibilities.

Required Qualifications

- Must be a follower of Jesus Christ and active member of a Christian church.
- Bachelor's degree in related field.
- Ten years of experience or an equivalent amount of education and experience.
- Proven track record of successful fundraising and developing streams of income to expand the donor base beyond relationship-based fundraising.
- Strong communication skills (verbal, listening, and written), interpersonal, and organizational skills.
- Self-starter, reliable and a strong work ethic.
- Highly organized with a thorough attention to details.
- Strong multi-tasking skills.
- Proficiency with computer and relevant computer software applications, including Microsoft Word, Excel, PowerPoint and Outlook, or equivalent.

Desired Qualifications

- Knowledge and experience in marketing and developing models and products to best meet the needs of the Inasmuch "customer" base, i.e. churches and faith organizations.
- Cross-cultural and inter-faith experience and relationship building.
- Training and experience in organizational and professional coaching.

- Experience with the Inasmuch model of compassion ministry and a personal passion for churches' engagement in their community.

Location

The ability to build relationships with people and churches both in person and virtually is important to the current strategic direction of Operation Inasmuch. Maintaining and expanding the organization's local profile in the Knoxville area and East Tennessee region is a key component of its financial health and ongoing operations, and we believe a physical presence in the southeast region is needed to elevate that profile. Thus, it is our strong preference that the Executive Director live in the Knoxville region and be willing to travel, as needed, up to 30% of the time. If the selected candidate is interested in moving to the Knoxville area, a relocation stipend is available to help support this transition.

Compensation & Benefits

The salary for this position is \$80,000 - \$85,000 annually, dependent upon qualifications and experience. Operation Inasmuch allows a flexible schedule with primary office hours of 8:30am to 4:30pm, though some evening and weekend work is required. All full-time employees are offered a monthly stipend for health insurance, IRA, and PTO.

To Apply

To apply, please send both a personalized cover letter and resume to InasmuchExecSearch@gmail.com. The screening process begins once resumes are received. All applications will be acknowledged via an email receipt.