



Summer Staff

About the Organization

Appalachia Service Project is a Christian ministry, open to all people, that inspires hope and service through volunteer home repair and replacement in Central Appalachia.

ASP is an equal opportunity employer. No one will be denied employment on the grounds of age, sex, race, national origin, or differing physical or mental ability. Employment decisions will be based solely on qualifications for and ability to perform the duties of the position for which employment is sought.

About the Program

Summer staff members will work with a team of three to four other staffers, running the volunteer program at a designated location. Every week, a staff team will welcome a new group of volunteers and ensure their needs—i.e. food, construction project management, tools and materials, spiritual programming and encouragement—are being met. Staffers help foster meaningful relationships between Appalachian Families and ASP's volunteers, while also ensuring quality home repair is completed. Summer Staff will experience lives changed, hearts transformed, relationships built and gain tangible skills sets to apply towards any occupation or profession.

Key Performance Objectives by End of Employment

By the end of employment as a Summer Staffer, the following key objectives will have been accomplished:

- Summer Staff will have managed a large budget of, on average, \$85,000 over the course of 10 weeks
- Summer Staff will have managed high-quality construction projects on 10-20 homes over the course of 5-8 weeks, ensuring that the home is warmer, safer, and drier, bringing a home out of substandard housing
- Summer Staff will have led transformational mission trip experiences center on safety, sensitivity, and stewardship for 300-500 volunteers and community members, through the practice of clear and effective planning and communication.

Job Responsibilities

Key responsibilities for the entire staff are:

- Manage construction projects
- Provide volunteer service
- Serve the community
- Ensure that a spiritual environment is fostered
- Actively contribute to the staff team

Access to the full list and additional details of the position responsibilities can be found [here](#)

Please note that this position requires a high level of driving. We require all candidates to have a valid driver's license and driving record acceptable to our insurance company.

Candidate Description

The ideal candidate is someone with a passion for service and a dedication to individual growth.

- Must be 18 years old and at least one year removed from high school, and no older than 25 years old
- Willing to obtain CPR and First Aid certifications
- Must have a satisfactory background check and driving record
- Demonstrate respect, empathy, specificity and genuineness
- Excellent communication skills
- Proficient multi-tasking ability
- Tenacious work ethic
- Strong problem-solving skills
- Able to function in a high speed and changing work environment
- The desire to serve volunteers, homeowners, your staff, and God



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- Be able to work the entire summer (Mid-May – Early August). Some exceptions can be made and should be indicated on the application.

Compensation

First time summer staff will receive \$4,579 in total over the eleven-week employment cycle, to be paid bi-weekly. An additional 7% increase is provided for each subsequent summer a staff member serves. ASP provides all summer staff with housing, food, and access to an ASP vehicle for work use. Summer Staff will also receive a stipend for laundry and a weekly allowance for food, drink, candy, etc.

To apply, please email Hiring@asphome.org a copy of your resume and two reference letters.