

Disability Rights Tennessee seeks an Abuse and Neglect Investigator to:

- conduct investigations based on reports of abuse and neglect of individuals with disabilities and/or mental illness living in facilities or receiving services in the community
- travel (including overnight) within the region, and sometimes across the state
- meet with facility staff and prepare investigative reports

Who We Are

Disability Rights Tennessee (DRT) is a non-profit agency that assists, advocates for, and protects the rights of Tennesseans living with disabilities and/or mental illness through the services of nine programs. DRT was founded in 1978, and as of today has served over 57,000 Tennesseans through support and resource connection; advocacy and legal representation; investigation and monitoring; or education and outreach. DRT is funded by federal grants, state contracts, private donations, and other sources. Learn more at www.DisabilityRightsTN.org.

What You'll Do

- Investigate reports of abuse or neglect involving individuals with disabilities and/or mental illness.
- Conduct investigations on-site and in person, requiring travel within the region and occasionally statewide.
- Settings for investigations may include mental health hospitals, community-based group homes, prisons, jails, nursing homes, hospitals, youth residential treatment facilities, juvenile justice facilities, or other locations where individuals with disabilities or mental illness live or receive services.
- Interview facility staff and individuals with disabilities or mental illness, perform observations, and review records.
- Discuss findings and recommendations with facility staff.
- Prepare reports and recommendations based on investigations for submission to state licensing departments.
- Testify in hearings, trials, or provide affidavits as needed.
- Participate in activities such as:
 - councils, boards, and committees.
 - develop content for social media, reports, and publications; or
 - conduct community outreach or training.

Keys to Success: Qualifications, Knowledge, Skills and Abilities

To be successful in this job, you must possess these values, skills, and abilities:

- Must be able to work independently in different facilities and community settings
- Excellent critical thinking, legal research, and evaluation skills
- Knowledge of the disability and/or mental health community
- Communication skills suitable for interacting with individuals who have complex or supported ways of communicating
- Organizational skills and time management abilities
- Professional judgment and attention to detail
- Proficiency in business software, including Word, Teams, and Outlook

- Ability to quickly learn online case management databases
- Professional presentation abilities
- Capacity to work independently in a remote setting
- Effective communication within teams and participation as a team member
- Commitment to the mission and values of DRT

What Else You Should Know

- Education requirements are flexible: a related degree is preferred, but relevant experience may substitute.
- The position is full-time, with 37.5 hours per week (7.5 hours per day).
- You must live within 90 miles of the Memphis, Knoxville or Nashville DRT office.
- In-office work will be required at times; remote work is permitted for this position.
- The role involves regional travel approximately 40% of the time.
- Personal transportation, a valid TN driver's license, and insurance are required.
- Business travel expenses are reimbursed, and rental cars are provided for travel exceeding 150 miles roundtrip.
- Statewide travel may occasionally be necessary.
- Home internet access is required.
- Equipment and technology will be provided by DRT.

This position begins at \$47,500, and the exact salary depends on experience, education, and skills. We offer excellent benefits including flexible schedule, remote work, parental leave, paid federal and state holidays, 401K, FSA, and insurance options including medical, vision, dental, life, and disability.

What Now?

If this seems like you, please **apply** by sending a resume and cover letter to **Ann Anderson, Human Resources and Finance Director** at AnnA@DisabilityRightsTN.org

If you have **questions** about the position, reach out to **April Mancino-Rosete, Program Director** at AprilM@disabilityrightstn.org