



NASHVILLE CHILDREN'S ALLIANCE

SPANISH SPEAKING

FORENSIC INTERVIEWER

Organizational Overview:

Nashville Children's Alliance (NCA) is the child advocacy center for Nashville and Davidson County. NCA serves all children in Davidson County aged 3 - 17 when sexual or severe physical abuse allegations are reported, with the majority of referrals coming from the Tennessee Department of Children's Services (DCS) and the Metro Nashville Police Department (MNPd). NCA is a child-focused, trauma-informed therapeutic environment designed to meet the needs of child abuse victims and their non-offending family members. NCA is involved in child sexual and severe physical abuse cases from the first allegation of abuse until after the case is resolved in court, at absolutely no cost to families. Since 1992, NCA has worked to deliver and coordinate the services required for children to feel safe, begin the healing process, and look forward to bright futures.

NCA's mission is to provide healing and justice for children who have been abused or exposed to violence. NCA is housed at the Family Safety Center (FSC), a groundbreaking co-working space that facilitates services between Metro Nashville Police Department (MNPd), the Department of Children's Services (DCS), the District Attorney General's Office (DA), and various nonprofit organizations. In collaboration with these partners, NCA works with children and non-offending caregivers using three evidence-based approaches: forensic interviews, Child Protective Investigative Team (CPIT) coordination, and trauma-informed therapy.

Purpose:

The Forensic Interviewer is responsible for providing child friendly, legally defensible interviews to alleged victims of abuse or witness to a violent crime.

Major Responsibilities:

- Conduct child interviews with alleged victims of or child witnesses to sexual or severe physical abuse
- Conduct child interviews in accordance with the established forensic interviewer investigative protocol
- Preparing Forensic Interview Summaries and ensuring they are received by appropriate CPIT members

- Data entry: NCAtrak updated, Board Stats, Master List of FIs, and other statistical reports that may be requested
- Serve as members of the Child Protective Investigative Team (CPIT).
- Participate in pertinent court proceedings
- Participate in peer review assessments and mandatory supervisory evaluations
- Attend periodic meetings of the Forensic Interviewers throughout Tennessee
- Receive continuing educational hours pertaining to child abuse and neglect throughout the year
- Other duties as deemed appropriate by the Director of Forensic and Family Services and CEO

Qualifications:

- Bachelor's degree in a field related to social science, education, criminal justice, nursing, psychology or other helping profession, a master's degree is preferred.
- Preferred experience working with children such as child protective services, criminal justice, clinical evaluation, counseling, forensic interviewing or other comparable work with children
- Demonstrated professional knowledge of child abuse and neglect and child development
- Demonstrated successful experience with interdisciplinary teamwork
- No criminal history as determined by a criminal background check
- Must speak English and Spanish

Please combine all materials into one PDF and email your (a) cover letter, and (b) resume to Barbara Tallent, Barbara.Tallent@nashvillechildrensalliance.org with the subject line "Forensic Interviewer." Applications missing the required materials will not be considered.

Nashville Children's Alliance is committed to diversity, equity and inclusion. NCA does not discriminate in regards to gender, race, sexual preference, sexual identity, national origin, religion, disability, age or marital status in the recruitment, selection, or placement of employees.

Salary Range: \$50,000- \$57,000

Nashville Children's Alliance offers excellent paid time off and recognizes 20 holidays throughout the year. NCA provides insurance options including medical, vision, dental and life.